**GOODWILL EDUCATION CENTER**  
**M.A.V.S. Mindset**  
**Office**  
**Behavior Expectations**

<table>
<thead>
<tr>
<th>Motivated</th>
<th>Accountable</th>
<th>Values Respect</th>
<th>Successful</th>
</tr>
</thead>
</table>
| • only visit the offices when absolutely necessary  
• speak politely  
• conduct your business then leave | • have a valid pass  
• state your purpose politely  
• obtain permission to use phone  
• food, drinks, or gum are prohibited  
• be mindful of your own business | • use appropriate language and voice  
• wait patiently until acknowledged  
• speak only when permission is given  
• respect property: schools, yours, and others | • keep hands, feet and objects to self  
• use chairs and tables appropriately |

“Success through Alternatives”